

Student Name: _____
Student ID (Last Four Digits of Social Security #): _____

September, 2007

NEW HAMPSHIRE COMMUNITY COLLEGE
2020 Riverside Drive, Berlin, NH 03570

**MEDICAL ASSISTANT CERTIFICATE
TRANSCRIPT CHECKLIST**

Minimum Credit Hours Required for Certificate 48

MAJOR SPECIALIZATION - (38 Credits)

MED101 Clinical Procedures I	(4) ____	OFT113 Formatting in Word	(3) ____
MED105 Legal and Ethical Issues in Healthcare	(3) ____	OFT117 Medical Terminology	(3) ____
		OFT120 Medical Office Systems and Procedures	(3) ____
MED201 Clinical Procedures II	(4) ____	OFT220 Intro to Medical Billing	(3) ____
MED202 Lab Procedures	(3) ____	OFT225 Intro to Medical Coding	(3) ____
MED203 Affiliation I	(6) ____		
MED211 Pharmacology	(3) ____		

LIBERAL ARTS - (10 Credits)

ENGLISH - (3 Credits)

ENG120 College Composition (3) ____

SCIENCE - (4 Credits)

BIO120 Human Biology (4) ____
-OR-
BIO114 Anatomy & Physiology I (4) ____

SOCIAL SCIENCE - (3 Credits)

PSY111 Psychology (3) ____

All courses required unless otherwise indicated.