

White Mountains Community College  
2020 Riverside Drive • Berlin, NH 03570

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**Class A CDL Tractor Trailer Driver Training Program**  
**WMCC Littleton Academic Center**  
**646 Union Street, Suite 300**  
**Littleton, NH 03561**

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**Course Schedule:**

**Spring Session Begins:** Monday, March 1, 2010

**Time:** 8:00 a.m. to 2:00 p.m., Mondays through Thursdays  
8:00 a.m. to 1:00 p.m., Fridays

**Duration:** 12 weeks, competency-based

The college offers a 12 week tractor-trailer, competency-based, driver training program that focuses on both classroom work and in-the-vehicle training time. After hours of driving time, labs, lecture, and range time, participants master a wide range of driver competencies to become safe, comfortable, confident drivers.

Training topics include trip planning, maintaining daily logs, handling cargo, cargo documentation, employer relations, and public relations. The course covers written and practical tests. The College can provide tutoring time for those who may need extra help in reading or test-taking.

Students who complete the CDL-A training, earn a certificate of course completion and receive assistance in job-seeking skills and job placement. Even though the course is currently a non-credit course, participants are graded on attendance, understanding regulations, keeping log books, pre-trip inspection, range skills, and road skills.

**Requirements**

Training applicants must be at least 18 years old, possess a valid driver's license, and have a clean driving record. Participants who have neither a diploma nor a GED may be tested to determine reading, writing, and arithmetic grade levels. Eighth grade level is the usual minimum expectation. Additionally, **before registrants can be enrolled in the program, the program director must review their driving records to determine their suitability for employment. Likewise, as a condition of enrollment, each applicant must pass a Department of Transportation (DOT) long-form physical exam and pass a standard DOT pre-employment drug screening test.**

## **Application and Enrollment**

To apply, prospective students should submit a completed registration form accompanied by the \$200 non-refundable deposit. The deposit will be used to pay for the DOT physical exam, pre-employment drug test, and driver's record fee.

Once the necessary documents are submitted, the College will forward a letter with further direction. Mail the registration form and the deposit to Laurie Carrier, WMCC CDL-A Program, 2020 Riverside Drive, Berlin, NH 03570.

The College will obtain a copy of each applicant's Motor Vehicle Record from the NH Department of Safety. Again, the cost of obtaining this record will be paid for from the registrant's deposit.

### **Costs**

**Tuition payable to WMCC:** \$4950 (\$200 of which is the non-refundable deposit)

**Testing/Background fees: \$200 (approx for all endorsements) payable to DMV and IBT**

*Additional State of NH testing fees are approximately \$200 for all endorsements. Testing fees are the sole responsibility of the student and/or the funder.*

*Training beyond the 12-week program may be charged at \$75 per hour.*

Prior to the start of class, the balance of \$4750 must be made payable to the college. We accept signed contracts from funding agencies, as well as checks and credit card payments from individual trainees, or from their corporate sponsors.

**Currently unemployed applicants should contact the Community Action Program's Employment Counselor, located at your local Employment Security Office, to determine eligibility for training funding. Veterans and TANF recipients may also be eligible for funding from agencies that serve those clients.**

### **Contact Information:**

Specific questions regarding the program may be directed to the following WMCC personnel:

Littleton Site Coordinator, Melanie Collins  
1-603-444-1326 • e-mail: [mcollins@ccsnh.edu](mailto:mcollins@ccsnh.edu)

Community Education Program Assistant, Laurie Carrier  
1-800-445-4525 x 1314 • e-mail: [lcarrier@ccsnh.edu](mailto:lcarrier@ccsnh.edu)

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