

WHITE MOUNTAINS COMMUNITY COLLEGE Non-Credit and Professional Development Courses and Workshops

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| | | | | Fall 2021 |
| | | ON-LINE HEALTHCARE OCCUPATION COURSES | | |
| | | | | |
| | | Inpatient Auditing | 2,699 | Career Step |
| | | Medical Transcription Editor | 3,199 | Career Step |
| | | Microsoft Office 2016 | 499 | Career Step |
| | | Pharmacy Technician 2.0 (Non ASHP) | 1,999 | Career Step |
| | | Pharmacy Technician 3.0 (ASHP) | 2,999 | Career Step |
| | | Physical Therapy Aide | 2,999 | Career Step |
| | | Physical Therapy Office Professional | 3,899 | Career Step |
| | | Dental Assistant with externship | 3,869 | Career Step |
| | | Dental Assistant without externship | 2,989 | Career Step |
| | | Mental Health Technician | 3,099 | Career Step |
| | | EKG Technician | 699 | Career Step |
| | | Patient Care Technician without externship | 3,099 | Career Step |
| | | Patient Care Technician with externship | 3,999 | Career Step |
| | | Home Health Aid | 2,599 | Career Step |
| | | Nutrition and Personal Trainer | 3,099 | Career Step |
| | | Substance Abuse Counseling | 3,699 | Career Step |
| | | Hemodialysis Technician with externship | 3,199 | Career Step |
| | | Phlebotomy Technician | 899 | Career Step |
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| | | ON-LINE BUSINESS COURSES | | |
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| Date | Reg. Deadline | | | |
| | | Bookkeeping Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Understanding Debits and Credits | 195 | Sharon DeFonteny |
| Oct 4 - Oct 29 | Oct 6 | General Ledger and Month End Procedures | 195 | Sharon DeFonteny |
| Nov 1 - Nov 26 | Nov 3 | Closing Procedures and Financial Statements | 195 | Sharon DeFonteny |
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| | | | | |
| | | Certificate in Accounting and Finance for Non-Financial Managers | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Accounting and Finance for Non-Financial Manager | 195 | Sharon DeFonteny |
| Oct 4 - Oct 29 | Oct 6 | Cash is King | 195 | Jodie Trana |
| Nov 1 - Nov 26 | Nov 3 | Financial Analysis and Planning for Non-Financial Managers | 195 | Jodie Trana |
| | | | | |
| | | Entrepreneurship Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Entrepreneur Boot Camp | 195 | Conrad Brian Law |
| Oct 4 - Oct 29 | Oct 6 | The Business Plan | 195 | Mary Beth Izard |
| Nov 1 - Nov 26 | Nov 3 | Entrepreneurial Marketing | 195 | Kathy Nadlman |
| | | | | |
| Oct 4 - Oct 29 | Oct 6 | The Basics of Bookkeeping | 195 | Sharon DeFonteny |
| | | | | |
| | | ON-LINE BUSINESS COMMUNICATION COURSES | | |
| | | | | |
| | | Certificate in Basic Game Design | 395 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Game Design | 245 | Moses Wolfenstein |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Video Game Design | 245 | Jean Haefner |
| | | | | |
| | | Certificate in Business Writing | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Business Writing | 195 | Dionne Felix |
| Oct 4 - Oct 29 | Oct 6 | Effective Copywriting | 195 | Kathryn Lynch-Morin |
| Nov 1 - Nov 26 | Nov 3 | Writing News and Press Releases | 195 | William Draves |
| | | | | |
| | | Certificate in Customer Service | 245 | |
| Sept 7 - Oct 1 | Sept 9 | Keys to Customer Service | 145 | Nanette Sanders-Cobb |
| Oct 4 - Oct 29 | Oct 6 | Extraordinary Customer Service | 145 | Greg Marsello |
| | | | | |
| | | Certificate in Workplace Communication | 595 | |
| Sept 7 - Oct 1 | Sept 9 | Conflict Management | 245 | Sally Klauss |
| Oct 4 - Oct 29 | Oct 6 | Negotiation: Get What You Want | 195 | Greg Marsello |
| Nov 1 - Nov 26 | Nov 3 | Using Personality Profiles for Better Work Performance | 295 | Sally Klauss |
| | | | | |
| | | Grammar Refresher Certificate | 295 | |
| Sept 7 - Oct 1 | Sept 9 | Word-Level Grammar | 145 | Ellen Feld |
| Oct 4 - Oct 29 | Oct 6 | Sentence-Level Grammar | 145 | Ellen Feld |
| Nov 1 - Nov 26 | Nov 3 | Refining Your Writing | 145 | Ellen Feld |

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| | | DATA SCIENCE | | |
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| | | Certificate in Data Analysis | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Data Analysis | 195 | John Rutledge |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Data Analysis | 195 | Mary Dereshiwsky |
| Nov 1 - Nov 26 | Nov 3 | Advanced Data Analysis | 195 | Jeff Kritzer |
| | | | | |
| | | Certificate in Mastering Excel | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Mastering Microsoft Excel | 195 | Betsy Flanagan |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Excel | 195 | Amy Klous |
| Nov 1 - Nov 26 | Nov 3 | Advanced Excel | 195 | John Rutledge |
| | | | | |
| | | Power BI Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Power BI | 195 | Marion Williams |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Power BI | 195 | Marion Williams |
| Nov 1 - Nov 26 | Nov 3 | Advanced Power BI | 195 | Marion Williams |
| | | | | |
| | | SQL Certificate | 595 | |
| every month | | Introduction to SQL | 245 | Cecelia Allison |
| every month | | Intermediate SQL | 245 | Cecelia Allison |
| every month | | Advanced SQL | 245 | Cecelia Allison |
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| | | ON-LINE LEADERSHIP COURSES | | |
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| | | Certificate in Leadership Development | 395 | |
| Sept 7 - Oct 1 | Sept 9 | Leadership Principles | 145 | Constance Yates |
| Oct 4 - Oct 29 | Oct 6 | Developing Your Leadership Skills | 145 | William A. Draves |
| Nov 1 - Nov 26 | Nov 3 | Developing Your Professional Career | 145 | Tawanda McLaurin |
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| | | ON-LINE MANAGEMENT COURSES | | |
| | | | | |
| | | Certificate in Non-Profit Administration | 595 | |
| Sept 7 - Oct 29 | Sept 9 | Revenue Generation for Non-Profits | 495 | Fred Bayley |
| Nov 1 - Nov 26 | Nov 3 | Program Evaluation for Nonprofit Professionals | 245 | Myia Welsh |
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| | | | | |
| | | Certificate in Project Management | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Project Management | 195 | Andy Stanhope |
| Oct 4 - Oct 29 | Oct 6 | Project Management Processes | 195 | Christina Mitchell |
| Nov 1 - Nov 26 | Nov 3 | Project Management Knowledge Areas | 195 | Andy Stanhope |
| | | | | |
| | | Management Certificate | 595 | |
| Sept 7 - Oct 1 | Sept 9 | Management Bootcamp | 295 | Sally Klauss |
| Oct 4 - Oct 29 | Oct 6 | Collaborative Management | 245 | Joyce Odidison |
| Nov 1 - Nov 26 | Nov 3 | Managing Generations in the Workplace | 175 | Kassia Dellabough |
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| | | Six Sigma Green Belt Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Six Sigma Green Belt | 195 | Scott Follett |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Six Sigma Green Belt | 195 | Scott Follett |
| Nov 1 - Nov 26 | Nov 3 | Advanced Six Sigma Green Belt | 195 | Scott Follett |
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| Sept 7 - Oct 29 | Sept 9 | Supervisory & Leadership Certificate | 395 | Sally Klauss |
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| | | ON-LINE NEW MEDIA MARKETING COURSES | | |
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| | | Digital Marketing Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Improving Email Promotions | 195 | Dan Belhassen & Susan Hurrell |
| Oct 4 - Oct 29 | Oct 6 | Boosting Your Website Traffic | 195 | Dan Belhassen & Susan Hurrell |
| Nov 1 - Nov 26 | Nov 3 | Online Advertising | 195 | Dan Belhassen & Susan Hurrell |
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| | | Google Analytics Certificate | 345 | |
| Sept 7 - Oct 1 | Sept 9 | Google Analytics | 195 | Dan Belhassen |
| Oct 4 - Oct 29 | Oct 6 | Advanced Google Analytics | 195 | Jeff Kritzer |
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| | | Mastering Video Marketing | 395 | |
| Sept 7 - Oct 1 | Sept 9 | Video Marketing | 245 | Rob Lee |
| Oct 4 - Oct 29 | Oct 6 | YouTube for Business | 245 | Rob Lee |
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| Sept 7 - Oct 1 | Sept 9 | Podcasting | 245 | Travis Allison |
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| | | ON-LINE PERSONAL DEVELOPMENT COURSES | | |
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| | | Basic Life Support | 95 | Career Step |
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| | | ON-LINE SOCIAL MEDIA FOR BUSINESS COURSES | | |
| | | | | |
| | | Social Media for Business Certificate | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Social Media | 195 | Nicole Siscaretti |
| Oct 4 - Oct 29 | Oct 6 | Marketing Using Social Media | 195 | Nicole Siscaretti |
| Nov 1 - Nov 26 | Nov 3 | Integrating Social Media in Your Organization | 195 | Jennifer Selke |
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| | | ON-LINE TECHNOLOGY SKILLS COURSES | | |
| | | | | |
| | | Certificate in Mastering Excel | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Mastering Microsoft Excel | 195 | Betsy Flanagan |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Microsoft Excel | 195 | Amy Klous |
| Nov 1 - Nov 26 | Nov 3 | Advanced Microsoft Excel | 195 | John Rutledge |
| | | | | |
| | | Certificate in Web Design | 595 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Web Design | 245 | Tonya Wright |
| Oct 4 - Oct 29 | Oct 6 | Intermediate Web Design | 245 | Marcus Lander |
| Nov 1 - Nov 26 | Nov 3 | Advanced Web Design | 245 | Tonya Wright |
| | | | | |
| | | Coding Certificate | 595 | |
| Sept 7 - Oct 1 | Sept 9 | Introduction to Coding | 195 | Jeff Kritzer |
| Oct 4 - Oct 29 | Oct 6 | HTML and CSS Fundamentals | 245 | Andy Helmi |
| Nov 1 - Nov 26 | Nov 3 | Advanced CSS | 245 | Andy Helmi |
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| | | Graphic Design Software Essentials Certificate | 545 | |
| Sept 7 - Oct 1 | Sept 9 | Adobe Illustrator Essentials | 225 | Andy Helmi |
| Oct 4 - Oct 29 | Oct 6 | Adobe Photoshop Essentials | 225 | Andy Helmi |
| Nov 1 - Nov 26 | Nov 3 | Adobe InDesign Essentials | 225 | Andy Helmi |
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| Sept 7 - Oct 1 | Sept 9 | Mastering Computer Skills for the Workplace | 195 | Betsy Flanagan |
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| Sept 7 - Nov 26 | Sept 9 | WordPress Certificate | 495 | Andy Helmi |

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| | | ON-LINE TRAINING AND EDUCATION COURSES | | |
| | | | | |
| | | Certificate in Online Teaching | 495 | |
| Sept 7 - Oct 1 | Sept 9 | Advanced Teaching Online | 195 | William A. Draves |
| Oct 4 - Oct 29 | Oct 6 | Designing Online Instruction | 195 | Dionne Felix |
| Nov 1 - Nov 26 | Nov 3 | Fostering Online Discussion | 195 | Mary Dereshiwsy |
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| | | TRAINING FOR K-12 TEACHERS | | |
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| | | Certificate in Learning Styles | 395 | |
| Sept 7 - Oct 1 | Sept 9 | Students with ASD (Autism Spectrum Disorder) | 145 | Julie Coates |
| Oct 4 - Oct 29 | Oct 6 | Gender in the Classroom | 145 | Julie Coates & William A. Draves |
| Nov 1 - Nov 26 | Nov 3 | Generational Learning Syles | 145 | Kassia Dellabough |
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