

FIRST SEMESTER FALL



Medical Assistant

Certificate – 53 Credits

Name: _____

ID: A _____

Advisor: _____

ACADEMIC YEAR 2019-2020

1. FIRST SEMESTER	Credits	Grade
BIOL120W Human Biology	4	
ENGL120W College Composition	4	
MEDA101W Clinical Procedures I	5	
OTM117W Medical Terminology	3	

GPA: _____

2. SECOND SEMESTER	Credits	Grade
MEDA201W Clinical Procedures II	5	
MEDA202W Phlebotomy	4	
MEDA211W Pharmacology	3	
OTM120W Office Systems and Procedures	3	

GPA: _____

3. THIRD SEMESTER	Credits	Grade
MEDA105W Legal and Ethical Issues in Healthcare	3	
MEDA208W Clinical Procedures III	1	
OTM225W E/M Coding with ICD-10	3	
OTM226W Coding with CPT	3	
PSYC111W Psychology	3	

GPA: _____

4. FOURTH SEMESTER	Credits	Grade
MEDA203W Medical Assistant Internship	6	
OTM220W Medical Billing	3	

GPA: _____

YOUR PATHWAY TO A CERTIFICATE. **ACADEMIC MAP** keeps you on track to graduate in two years by taking the recommended course sequence each semester. If full time status is not an option, use your summer semester to make up the credits.

STRATEGIES FOR SUCCESS

- Meet with your Academic Advisor every semester.
- Explore transfer opportunities.
- Take advantage of Tutoring services.
- Consider Summer courses to catch up or get ahead.
- Maintain an overall GPA of 2.0 to graduate.
- Check your student email DAILY!

Total Credits: _____ GPA _____