**Name: Suzanne Wasileski, Chair**

**Date: 3/4/2021**

**Committee Follow-Up**

**Committee Name:**

Comprehensive Program Review Committee (established fall semester 2019)

**Committee's Purpose:**

The Comprehensive Program Review Committee fosters a holistic, data-grounded, well-integrated understanding of all WMCC programs that directly serve prospective students, current students, and alumni, and to apply that understanding in ways that maximize the quality of students’ experience at the College. Across Academic Affairs and Student Affairs, we seek to expand institutional capacity for assessment.

**Committee's Meeting Schedule:**

One meeting per semester for committee business/debriefing prior semester review process/ planning plus one meeting for each program review submitted (approximately 10 of these across the year). In the fall, Academic Programs are reviewed; in the spring, Student Services programs are reviewed, along with any lingering or late academic programs.

**Committee’s Plans for the Next Year:**

* To develop a structured framework for the CAS-based Student Services review.
* To review and consider changes to the existing process for Academic Program reviews, including amplifying the student voice.
* To shape the Academic Program review process in ways that support programs that have external accreditors.
* To select programs requiring review in the upcoming year, to notify those programs, and to provide the resources needed for a successful review.
* To develop CPR Committee bylaws.
* To populate the CPR Canvas shell with materials from completed reviews.
* To assess the impact of the Comprehensive Program Review process on program quality.

**Designated Membership Based on Role at the College:**

VPAA, VPSA, Institutional Researcher, at least 2 staff who directly serve students\*, and at least 3 faculty *(\*The 2020-21 committee membership includes only one student-facing staff member, along with 5 faculty, which feels unbalanced.)*

**Resource Needs:**

This first resource would not be administered through the committee, but through VPs: faculty and staff writing self-study materials for the CPR process during times outside their contracted schedule should be compensated financially to support their ability to complete and assemble the required materials. We have also started to talk about requesting administrative support for writing feedback letters and maintaining the archived materials on Canvas.